

# Weekly Farm Box Member Agreement & Guidelines

Community Supported Agriculture (CSA) or the Weekly Farm Box Program is a partnership between the farmers, us, and you with both of us sharing some of the risks, as well as the bounty, of the farm. This agreement outlines our shared commitments.

## Section 1. Myrtle Glen Farm Box Program

### A. Myrtle Glen Farm's Growing Practices

MGF is not certified organic; however, our farming practices meet or exceed the national organic standards. We do not use any synthetic chemical herbicides, pesticides or fertilizers ever. We use minimal tillage, cover crops, mulch, and compost to preserve and enhance soil structure and health. In addition, we are committed to being a 100% transparent farm. We welcome our members, and anyone else, to schedule a visit and tour the farm.

### B. Produce included in a Farm Box Share

The following is a list of some of the produce we expect during the year. This list is not all-inclusive, as we grow many different types of vegetables and it is based on our best estimate. We have many unique items that are grown or foraged that are rarely seen in stores. Weather, pests and other events will affect actual production and thus the variety and quantity of produce provided.

**June:** Specialty greens, kale, lettuce, beets, broccoli raab, cauliflower, chard, garlic scapes, leeks, peas, radishes, rhubarb, specialty greens, scallions, herbs, and turnips.

**July & August:** Beets, broccoli, cauliflower, carrots, cucumbers, eggplant, garlic, green beans, lettuce, peppers (hot & sweet), potatoes, summer squash, tomatoes, herbs, basil, and zucchini.

**September & October:** Beets, tomatoes, peppers, cucumbers, carrots, kale, garlic, onions, apples, pears, specialty greens, lettuce, onions, potatoes, radishes, turnips, herbs, broccoli, grapes, and winter squash.

MGF also offers value-added products that farm box customers can purchase (separate of the farm box purchase) via our online store to pick up every Wednesday with their farm box. We just ask that you order the weekend before your Wednesday pickup. Also, when there is a surplus of an item suitable for canning or freezing (e.g. tomatoes, beans or

basil), those items will be available as an additional purchase. Email us at [info@myrtlelegenfarm.com](mailto:info@myrtlelegenfarm.com) to inquire about surplus produce.

### **C. Farm Box Membership**

Members will receive a weekly share of vegetables, fruits, herbs, and/or mushrooms. A Full Share is perfect for a small family who eats a normal amount of vegetables or a couple who enjoys a vegetable-centric diet. The farm box season for members with Full shares (either through Upfront payment or 5-increment payment) runs from the first week of June to mid-November. You will receive 24 weeks' worth in a full share.

Members are responsible for picking up shares each week at designated Pick-Up spots. If you are splitting a share, you are responsible for how the share will be divided.

*\*We will likely have farm boxes beyond the 24-week share (either before June and/or after mid-November), however we will sell those boxes on a weekly basis, separate of the full share. You will be notified via email when these non-share boxes will be available to purchase online at our online store.*

### **Section 2. Sharing the risk of crop failure**

We promise to do our very best to provide you with a bountiful share each week. We use irrigation, row cover, integrated pest management and other sustainable practices to minimize the risk of crop loss. Despite these efforts, the quantity of produce may vary from week to week and season to season due to extreme weather, insects or other production factors. By joining our Weekly Farm Box program, you are agreeing to share the risk of crop failure with us and other members.

### **Section 3. Picking up your share**

You are responsible for picking up your share each week during the specified day and time that you choose—either in Coquille or Coos Bay.

COQUILLE: Wednesdays after 11am (Still solidifying an all-day location to pick up- stay tuned)

COOS BAY: Wednesdays at Coos Head Co-Op after 12 pm

#### **A. Bags**

Please bring your own bags, boxes or cooler to carry your vegetables home. Please leave the reusable plastic tote at the pickup location.

#### **B. Unable to pick up Farm Box**

If you are unable to pick up your farm box, please give us as much advanced notice as possible—ideally, at least a week before. You then have the following options:

1. You may have someone else pick up your box. Please let us know who will be coming in your place.
2. If you can come the following day, you may pick up your farm box at our farm directly. We can do this on occasion but prefer not to make it a habit. Please contact us beforehand.
3. You may pick up a "double share" the preceding or following week; however, members often find that they cannot use all the vegetables.
4. We can also give you the option of a "Vacation Voucher" for up to 2 weeks' worth of farm boxes: If you for example, go on vacation for 2 weeks, you would essentially receive a \$30 voucher per week (only up to 2 weeks for the entire season) to use at our online store. You must use the vouchers for this 2021 season.

### **C. No weather cancellations**

Pickup will happen rain or shine; it will not be cancelled due to inclement weather.

## **Section 4. Payment**

### **A. Payment**

By selling a membership in advance of the growing season, the Weekly Farm Box Share reduces the burden of up-front costs for the farmer. Your membership fees provide us with capital to purchase seed and equipment at the season's beginning, and we appreciate your commitment to us and ensuring local fresh produce is available in our small community.

If you are paying upfront for a Full Share, the payment is due on Wednesday, June 2, 2021 at the first official Pick Up. **The total amount for an Upfront 24-week share is \$720.00.** We accept either check (made out Myrtle Glen Farm) or cash. We unfortunately cannot offer credit card payment for the full share due to the associated costs of credit card payment processing.

We feel strongly that everyone should have access to the nutritious food that we grow at MGF and we will work with those in financial need to make this possible. For this reason, we offer an additional payment plan for those on limited budgets. **You can pay for a Full Share over 5 increments throughout the season: \$145 for each payment due the first Wednesday of the months (June, July, August, September, October).** You can pay via check or cash for these payments at the Wednesday Pick Ups.

For both full share memberships, we will send reminders via email about upcoming payments.

**Option A: Up-Front Full Share: \$720.00 due Wednesday June 2, 2021**

or

**Option B: Incremental Full Share (Over 5 Payments): Total \$725.00**

1. \$145.00 due Wednesday, June 2, 2021
2. \$145.00 due Wednesday, July 7, 2021
3. \$145.00 due Wednesday, August 4, 2021
4. \$145.00 due Wednesday, September 1, 2021
5. \$145.00 due Wednesday, October 6, 2021

*We accept either check (made out to Myrtle Glen Farm) or cash. We unfortunately cannot offer credit card payment for the full share due to the associated costs of credit card payment processing.*

## **B. Cancellation and Refund policy**

We cannot currently offer refunds or cancellations for Full Shares memberships, for both Upfront and 5-Increment payment plans.

## **Section 5. Communication**

The best way to communicate with us is via email. Our general email is [info@myrtleglenfarm.com](mailto:info@myrtleglenfarm.com) If you prefer to call, our phone is (541) 232-8006. We will do our best to respond within 24 hours. Please contact us with any news of the following: changes to your email address, any week(s) you are unable to pick up your share, dissatisfaction with your share or anything else you would like us to know.

We will communicate with you by email. When you sign up, you will be added to our distribution list, which we will use to communicate important information about our farm box. Every week, we will email a newsletter giving you information about the crops available, recipe ideas, photos (when available) and other farm related news.

Though unlikely, MGF reserves the right to change any part of this Membership Agreement & Guidelines document. I understand that MGF will contact me via email in advance of any changes to this agreement.

***Please email us at [info@myrtleglenfarm.com](mailto:info@myrtleglenfarm.com) agreeing that you have read and understand the Farm Box Partnership agreement.***